

# Draft Deed of Retirement of Trustee

## How to fill out this form

Please use black ink and write in CAPITAL LETTERS. Any mistakes must be crossed through and any changes initialled.

## Some information before you start

This form is designed to be used where a trustee wants to retire from his/her duties as a Trustee. This draft form is designed to be used with our Investments written under an absolute or discretionary Trust. If you want to use this Draft Deed with other Trusts, you will need to check the Trust Provisions to ensure the Trust has the relevant powers.

### Trustees – Trust Registration Service (TRS) requirements

By completing this form it means that you must comply with the requirements under the Trust Registration Service (TRS).

Before you start to complete the process, we recommend that you read this guide which will help you understand what is required: [mandg.com/pru/adviser/trs](https://mandg.com/pru/adviser/trs)

- **IMPORTANT: We will only be able to action your request when we have a complete and accurate Proof of Registration of the trust or the exemption reason, otherwise we will not be able to proceed further and may face a delay in actioning your request.**
- A copy of the Proof of Registration document dated within the last 30 days will need to be sent to us along with this form unless there is an exemption. In the absence of this document, or the exemption reason, subsequent transactions will be impacted, i.e. any claim payment(s) being made.
- All details of the trust on the TRS (such as trustees, beneficiary classes and named beneficiaries) must match what's held on the trust document.
- If the action you are taking will mean closure of the Trust record, please ensure you print or save a copy of the Proof of Registration document before closing the TRS record.

If you need more general information, further details can be found at [gov.uk/guidance/register-a-trust-as-a-trustee](https://gov.uk/guidance/register-a-trust-as-a-trustee)

### Irish Central Register of Beneficial Ownership of Trusts (CRBOT) and Internal Trust Register

**Prudential International Assurance (PIA) Bonds (with the exception of Prudential Onshore Portfolio Bond\*):** You'll need to register the trust on the Irish Central Register of Beneficial Ownership of Trusts (CRBOT). You also need to maintain an Internal Trust Register (ITR) and provide evidence of CRBOT and ITR to PIA.

If you need more information on CRBOT more details can be found on our website at: [mandg.com/adviser/crbot](https://mandg.com/adviser/crbot)

\* For Prudential Onshore Portfolio Bond, please follow the UK TRS requirements in the above box.

The Prudential Assurance Company Limited, Prudential International Assurance plc and Prudential International Assurance plc, UK Branch, cannot accept responsibility for the use of this form as its suitability depends upon each investor's own individual, separate circumstances. Before considering the use of any part of this form, the investor(s) should discuss matters with their legal professional adviser(s).

## Some information before you start – continued

### Questions about this form?

If you have any questions while completing this application:

#### Advisers

- in the first instance, get in touch with your usual Prudential contact
- or please contact us on the relevant number in the table below.

We might record your call for training and quality purposes.

#### Policyholders

- please speak to your Financial Adviser.

Product	Return address	Contact number
Prudential Investment Plan, Flexible Investment Plan, PruFund Investment Plan, Legacy Prudential, Scottish Amicable and M&G bonds	Prudential, Lancing BN15 8GB	0808 234 0808
International Portfolio Bond	Prudential International Assurance, PO Box 5177, Worthing BN11 9HJ	0345 072 2009
Prudential Onshore Portfolio Bond, Prudential International Investment Bond, Prudential International Investment Portfolio, Legacy Prudential International bonds	Prudential International Assurance, PO Box 13395, Chelmsford CM99 2GH	0808 234 2200

### How to return this form

Please return to the relevant address in the table above.

## Section 1 – Draft Deed of Retirement of Trustee

This Draft Deed of Retirement of Trustee is made on

D	D	M	M	Y	Y	Y	Y
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This is the date the last party has signed this form.

Please give the full name and address of the Retiring Trustee.

between

(The Retiring Trustee)

and

(First Continuing Trustee)

and

(Second Continuing Trustee, if any)

and

(Third Continuing Trustee, if any)

Please give the full names and addresses of the Trustees who are continuing.

## Section 2 – Additional information

This Draft Deed is supplemental to a Declaration of Trust made by:

On

D	D	M	M	Y	Y	Y	Y
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A Trust was declared over Policy Number

issued by Prudential Assurance Company Limited/Prudential International Assurance plc, and or one or more of the other companies within the M&G plc Group.

Please give the full names of those who created the Trust and the date the Trust was established.

## Section 3 – Declaration and signatures

The parties to this Draft Deed declare as follows:

I, the Retiring Trustee, do hereby declare my wish to be discharged and to retire from the office of Trustee under the Trust.

We, the Continuing Trustees, do hereby consent to the foregoing discharge and retirement of the Retiring Trustee and to the vesting of the Trust Fund in the Continuing Trustees alone.

1. Name of Retiring Trustee

Signature

In the presence of: Name of Witness

Witness address

Witness signature

Postcode

All Trustees must sign this Draft Deed and have their signatures witnessed.

Witnesses must be over 18 and independent of the Trust.

## Section 3 – Declaration and signatures – continued

The parties to this Draft Deed declare as follows:

I, the Retiring Trustee, do hereby declare my wish to be discharged and to retire from the office of Trustee under the Trust.

We, the Continuing Trustees, do hereby consent to the foregoing discharge and retirement of the Retiring Trustee and to the vesting of the Trust Fund in the Continuing Trustees alone.

### 2. Name of Retiring Trustee

Signature

In the presence of: Name of Witness

Witness address

Witness signature

Postcode

### 3. Name of first Continuing Trustee

Signature

In the presence of: Name of Witness

Witness address

Witness signature

Postcode

### 4. Name of first Continuing Trustee

Signature

In the presence of: Name of Witness

Witness address

Witness signature

Postcode

## How we use your personal information

To understand how and why we use your personal information (including any sensitive personal information) that we collect from you, who we may share it with and your rights around your personal information you can review a copy of our Data Protection Notices:

- [pru.co.uk/mydata-dc](https://pru.co.uk/mydata-dc) in respect of The Prudential Assurance Company Ltd bonds;
- [pru.co.uk/mydata-pia](https://pru.co.uk/mydata-pia) in respect of Prudential International Assurance plc bonds and;
- [pru.co.uk/mydata-piaon](https://pru.co.uk/mydata-piaon) in respect of Prudential International Assurance plc, UK Branch bonds;
- [pru.co.uk/mydata-ipb](https://pru.co.uk/mydata-ipb) in respect of the International Portfolio Bond.

Alternatively, you can request a copy to be sent to you by writing to **The Data Protection Officer, Customer Service Centre, Lancing BN15 8GB** in respect of The Prudential Assurance Company Ltd bonds or for Prudential International Assurance plc bonds and Prudential International Assurance plc, UK Branch bonds by writing to **The Data Protection Officer, PO Box 13395, Chelmsford CM99 2GH**. For International Portfolio Bond, please write to **Prudential International, PO Box 5177, Worthing BN11 9HJ**.

Please note that we only collect personal information from you that is necessary to provide you with the product or service you have requested. So while we will not use your personal information for all of the purposes set out in the Data Protection Notice, we may need to use it, for example, to contact you further about your request or for legal or regulatory purposes.

[pru.co.uk](https://pru.co.uk)

[pru.co.uk/international](https://pru.co.uk/international)

'Prudential' is a trading name of The Prudential Assurance Company Limited which is registered in England and Wales. Registered Office at 10 Fenchurch Avenue, London EC3M 5AG. Registered number 15454. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Prudential International is a marketing name of Prudential International Assurance plc and is authorised and regulated by the Central Bank of Ireland. Prudential International Assurance plc, UK Branch is registered in the UK as a branch of Prudential International Assurance plc. Prudential International Assurance plc, UK Branch is authorised by the Prudential Regulation Authority, subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. The registered address of Prudential International Assurance plc, UK Branch is 10 Fenchurch Avenue, London EC3M 5AG. Registration No. BR017106. Prudential International is part of the same corporate group as The Prudential Assurance Company Limited. Both The Prudential Assurance Company Limited and Prudential International are direct and indirect subsidiaries respectively of M&G plc, a company incorporated in the United Kingdom. The Prudential Assurance Company Limited is not affiliated in any manner with Prudential Financial, Inc, a company whose principal place of business is in the United States of America or Prudential plc, an international group incorporated in the United Kingdom.

The registered office of Prudential International is in Ireland at Fitzwilliam Court, Leeson Cl, Dublin 2, D02 YW24. Prudential International is a marketing name of Prudential International Assurance plc, a life assurance company operating from Ireland. Registration No. 209956. Prudential International Assurance plc is authorised and regulated by the Central Bank of Ireland and in the context of its UK regulated activities only, is authorised by the Prudential Regulation Authority and subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Prudential International is part of the same corporate group as The Prudential Assurance Company Limited. Both The Prudential Assurance Company Limited and Prudential International are direct and indirect subsidiaries respectively of M&G plc, a company incorporated in the United Kingdom. The Prudential Assurance Company Limited is not affiliated in any manner with Prudential Financial, Inc, a company whose principal place of business is in the United States of America or Prudential plc, an international group incorporated in the United Kingdom.