



## Data Privacy Notice

This Data Privacy Notice explains how and why M&G plc Group collect and use ('process') personal data in the course of conducting, managing and administering an event.

A list of entities forming the M&G plc Group can be found by visiting: **[www.mandg.com/plc-entities](http://www.mandg.com/plc-entities)**

You can also request this information via the contact details below.

This notice contains important information and provides details about your rights in relation to your personal data, including your right to object to some of our processing in certain circumstances.

M&G plc is the controller of the personal data of persons with whom we come into contact, both current and prospective relationships.

"We", "us" and "our" means M&G plc.

### M&G plc and how to contact us

You can contact us at any time at the following address: The Data Protection Office, 10 Fenchurch Avenue, London EC3M 5AG or by email: **[data.privacy@mandg.co.uk](mailto:data.privacy@mandg.co.uk)**

### How we collect personal data about you

We collect personal data about you from several sources:

- From your registration to attend an event
- From your interactions with us whether over the telephone, in person, in writing, or by email

### How we use your personal data

We process your personal data for the following reasons:

- Manage our event activity from online administration to logistical organisation
- Communicate with you – providing details about the event, post registration and event follow up support, to collect feedback and action any points or requests raised by you and provide any third party suppliers with information to support the event:
  - Venues – accommodation booking and sensitive personal information such as dietary or mobility requirements
  - Production supplier – for any videos and photographs taken at the event
  - Meet and greet supplier – names and travel information
- Photographs and Videos – We may at times take photographs and videos of our events for award submission or promotional purposes (internal and external promotion)
- For analysis and reporting – to find out what you thought of our event and to help us improve our service to you

## To whom we disclose your personal data

For the reasons set out in the How we use your personal data section above, we share your personal data with:

- Third party service providers that support M&G plc with providing products and services including;
  - Event management and marketing providers
  - Technology services providers
  - IT and hosting services
  - Business process outsourcing providers

The recipients set out above may be based in the European Economic Area (EEA) or in countries outside the EEA.

## Transfers of your personal data outside the UK and EEA

Your personal data may be transferred outside of the UK and EEA from time to time to members or businesses within the M&G plc Group, trusted service providers and other third parties. These other countries have different, and sometimes lower, standards of data protection than those in the UK and EEA.

We require third parties to keep your personal data confidential and secure. We will ensure that suitable protection is maintained at all times by ensuring that appropriate safeguards are in place.

But where we are required by law to disclose, we may not always have control over the terms under which we are required to share your personal data. We will make sure that any disclosure is lawful.

## Retaining your personal data

We keep personal data for as long as it is required by us to perform our obligations, such longer limitation period as is permitted by law, where longer, such longer period as is required by law or applicable regulatory obligation or by gaining your consent in the cases of promotional activity.

## Your rights in respect of personal data

You have certain rights to:

- Access your personal data and request a copy
- Require us to correct your personal data
- Restrict processing of your personal data
- Request deletion of your personal data (in limited circumstances)
- Request transfer of your personal data to you or another organisation where possible
- Object to our processing of your personal data, you can choose to opt out of:
  - Direct marketing
  - Using your images
  - Profiling (including to the extent relating to direct marketing)
  - Automated decision making, where applicable

Where we rely on consent to process personal data; you have the right to withdraw this consent at any time. If you withdraw your consent, this will not affect the lawfulness of any processing we have undertaken previously based on your consent.

You can exercise these rights at any time by contacting us – see the M&G and how to contact us section above.

## Making a data protection complaint

If you have any concerns about the use of your personal data, or the way we handle your requests relating to your rights, please let us know – see the M&G and how to contact us section above.

You can also complain to the UK Information Commissioners Office: [www.ico.org](http://www.ico.org), or to the data protection authority in the EU member state where you live or work or where the alleged data protection breach occurred.

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