

# M&G ISA

## Direct Debit/Additional Contribution Form



**This form can be used to:**

- make an additional one-off subscription to The M&G ISA for the current tax year
- start, amend or reactivate a Direct Debit Instruction into your M&G ISA
- tell us your new bank details.

**Important Information:**

- **Before investing:** you should read an up-to-date version of the Prospectus, Key Investor Information Document (KIID) and Costs and charges illustration for the fund(s) in which you wish to invest. There you will find more information about the investment, including details about the fund's different share classes: be sure to choose the appropriate one for you. They also explain fund charges, including the ongoing charge, a deduction from your fund which M&G makes to cover the costs of investment management and administration. You should also read the Important Information for Investors document, which includes M&G's Terms and Conditions.
- If you have any questions or would like a free up-to-date copy of the KIID, Costs and charges illustration, Important Information for Investors document, Prospectus, most recent Annual or Interim Fund Reports or additional application forms, please visit [mandg.co.uk/literature](http://mandg.co.uk/literature) or call our Customer Relations team on 0800 390 390. All literature provided will be in English.

- If a financial adviser has arranged this deal, depending upon the share class chosen, commission may be payable where advice has not been given.

You can suspend Direct Debit payments into your M&G ISA at any time. Call our Investment Helpline on 0800 389 8600 and specify the period for which you wish to suspend payments.

**Before investing:**

- Please note: The M&G ISA is not a Flexible ISA, Innovative Finance ISA or a Lifetime ISA.
- If you are unsure whether this investment is suitable for your needs, please consult your financial adviser.
- If investing a lump sum, the cheque must come from a bank account in the name of the registered holder, as we're unable to accept payment from a third party.

If you are a resident in the USA, in order to comply with US law, we are unable to accept your investment. If you submit an application to us it will be rejected and returned to you.

Please complete this form in blue or black ink, using CAPITAL letters and ticking the appropriate boxes.

**! Adviser details (only to be completed by a financial adviser)**

For commission eligibility and FCA product sales data purposes: if you did not provide advice on this sale please tick this box

Company name	M&G adviser reference number
Adviser name	FCA number

### 1 Personal details

Please complete the personal details below. Please note, if you do not provide this information, your application may be rejected.

Your M&G client reference

Mr  Mrs  Miss  Ms  Other

Forename(s)

Surname

Permanent residential address

Postcode

Nationality

Date of birth

Phone: Home

Mobile

Work

Email

Occupation - We require this information due to anti-money laundering requirements. (eg retired, manager, professional, sales, self employed, etc)

Occupation sector (eg distribution, education, financial services, healthcare, transport and logistics, etc)

Please leave blank if you are a retired/house maker

## 2 Your investment details

Please specify your choice of fund(s), share class and share type, and the amount(s) you wish to invest. If you do not specify this information your application may be rejected.

**Important: if you are amending your current monthly investment, please include in this section any existing Direct Debit payments you wish to continue. The monthly payment details you give here will replace your current Direct Debit arrangements.**

If you are starting monthly payments to M&G for the first time, or you need to change your bank account details, please complete the Direct Debit Instruction on page 3.

See the Important Information for Investors document and/or the KIIDs for the funds you are investing in for details, including minimum investment amounts and share class availability.

Stocks and Shares ISA Full name(s) of fund(s) chosen	Share class (eg A, A-H, R*)	Share type required (Delete as appropriate)	Lump sum amount Minimum £100 per existing fund and £500 per new fund	Monthly amount Minimum from £10 per fund**
		Income/Accumulation	£	£ p/m
		Income/Accumulation	£	£ p/m
		Income/Accumulation	£	£ p/m

\*The R share class is only available to advised clients.

\*\*Increases and decreases to investments need to be made in multiples of £10 per fund.

**Note:** Please use another sheet of paper if you need more space to list your choice of funds.

**Please specify how the investment will be funded?** (eg earnings, inheritance, savings, sale of investments, etc). We require this information due to anti-money laundering requirements.

**If investing monthly,** please indicate your choice of payment date:

- 1st of the month     10th of the month     22nd of the month

The default date is 22nd of the month, however please note that it takes 13 business days to set up or change a Direct Debit.

- If you would like your monthly Direct Debit payments to stop at the end of this tax year, please tick.

This will replace any previous instructions.

## 3 Receiving income by direct credit

If you have chosen to invest in Income shares, please complete this section so that income can be paid directly into your bank or building society account. If you don't specify your bank/building society details below, your application will be rejected.

Please note that M&G does not accept any responsibility for the bank/building society account details you give here; you give these details entirely at your own risk so please check that they are correct.

I authorise M&G Securities Limited to make payments of income arising from my holding in the fund(s) specified in Section 2 by direct credit transfer to the bank or building society shown.

Name and full postal address of your bank or building society






Name(s) of account holder(s)

Bank or building society account number

Branch sort code

Building society reference/roll number (if applicable)

## 4 Data protection and privacy

We collect personal data from you for the purposes of administering your investment.

At M&G we are committed to protecting your privacy. To learn more about how we process your personal data please refer to our Privacy Notice available at [www.mandg.co.uk/privacynotice](http://www.mandg.co.uk/privacynotice).

## 5 Declaration and authorisation

I have received an up-to-date version of the Key Investor Information Document and Important Information for Investors document.

Date

# M&G Investments – Instruction to your bank or building society to pay by Direct Debit



Please fill in the whole form using a ball point pen (blue or black ink) and send to:

**M&G Securities Limited, PO Box 9039, Chelmsford CM99 2XG.**

## Name and full postal address of your bank or building society

The Manager
Bank or building society name
Address
Postcode

Name(s) of account holder(s)

Bank or building society account number

Branch sort code

Service user number

6	0	0	0	3	5
---	---	---	---	---	---

Reference

### Instruction to your bank or building society:

Please pay M&G Securities Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with M&G Securities Limited and, if so, details will be passed electronically to my bank or building society.

Signature(s)

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Banks and building societies may not accept Direct Debit Instructions for some types of account.

## ! Verification required when providing bank or building society details

Before we can use this information to set up any payments or collections, we need to perform a couple of additional checks in order to verify the bank or building society details you have provided. If these are unsuccessful we will contact you to request one of the following documents, however you may prefer to return the documentation with your completed application form. If you're enclosing a cheque for a lump sum investment drawn from the same account you wish to use for income and/or Direct Debit collections we will not require additional documentation:

- A voided cheque. This is simply a blank cheque that you have struck through with the word VOID.
- An original bank or building society statement or printed PDF copy of an online bank statement detailing your address and full name as the account holder (no older than three months).
- A giro or paying in slip for your bank or building society account.
- A letter from your bank or building society, original or certified copy on headed paper, and dated in the last three months. The letter should include your sort code, account number, name and address.

## The Direct Debit Guarantee



**This guarantee should be detached and retained by the payer.**

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, M&G Securities Limited will notify you five working days in advance of your account being debited or as otherwise agreed. If you request M&G Securities Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by M&G Securities Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when M&G Securities Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## ! Returning your form

Please send your completed application form to: **M&G Securities Limited, PO Box 9039, Chelmsford CM99 2XG.**

### Checklist

- Have you read, signed and dated the Declaration and authorisation?
- Investing a lump sum:** for each application form have you sent at least one cheque, made payable to M&G Securities Limited? The cheque must come from a bank account in the name of the registered holder, as we're unable to accept payment from a third party.
- Investing monthly:** If you have chosen to do so, have you included the document to verify your bank or building society details and completed the Direct Debit Instruction? Please note that it takes 13 business days to set up or amend a new Direct Debit Instruction. Your Direct Debit payment is collected and invested on the 1st, 10th or 22nd of each month or the next business day if it falls on a weekend or bank holiday.
- Have you detached and kept the Direct Debit Guarantee for your reference?
- Receiving income by direct credit:** If you have chosen to do so, have you included the document to verify your bank or building society details and completed Section 3?
- Have you read the KIID(s) for the fund(s) that you wish to invest in? This states the charges applied to each fund's different share classes: be sure to choose the appropriate one for you.




Issued by M&G Securities Limited which is authorised and regulated by the Financial Conduct Authority in the UK and provides ISAs and other investment products. The company's registered office is 10 Fenchurch Avenue, London EC3M 5AG. Registered in England and Wales. Registered Number 90776.

MAY 24 / 1195803

## How to contact us

Call us

 **0800 390 390**

We are open Monday to Friday from 08:00 to 18:00 and on Saturday from 09:00 to 13:00. For your security and to improve the quality of our service, we may record and monitor telephone calls.

Visit our website


 **[www.mandg.co.uk](http://www.mandg.co.uk)**

Email us

 **[info@mandg.co.uk](mailto:info@mandg.co.uk)**

Please note that information in an email cannot be guaranteed as secure. Do not include sensitive information in emails to M&G.

Write to us

 **M&G Customer Relations  
PO Box 9039  
Chelmsford  
CM99 2XG**