



# The M&G Savings Plan

## Direct Debit/Additional Contribution Form

**This form can be used to:**

- start paying by Direct Debit into your M&G Savings Plan
- reactivate a Direct Debit Instruction you have previously cancelled
- tell us your new bank details
- amend your existing Direct Debit Instruction
- make an additional one-off subscription to your existing M&G Savings Plan.

**Important Information:**

- **Before investing:** you should read an up-to-date version of the Key Investor Information Documents (KIIDs) and Costs and charges illustration for the fund(s) in which you wish to invest. Here you will find more about your investment. It also explains fund charges, including the ongoing charge, a deduction from your fund which M&G makes to cover the costs of investment management and administration. You should also read the Important Information for Investors document, which includes M&G's Terms and Conditions.

- If you have any questions or would like a free up-to-date copy of the KIID, Costs and charges illustration, Important Information for Investors document, Prospectus, most recent Annual or Interim Fund Reports or additional application forms, please visit [www.mandg.co.uk](http://www.mandg.co.uk) or call our Customer Relations team on 0800 390 390. All literature provided will be in English.
- If a financial adviser has arranged this deal, depending upon the share class chosen, commission may be payable where advice has not been given.

**Before you invest:**

- If you are resident in the USA, in order to comply with US law, we are unable to accept your investment. If you submit an application to us it will be rejected and returned to you.
- If you are unsure whether this investment is suitable for your needs, please consult your financial adviser.

You can suspend Direct Debit payments in to your M&G Savings Plan at any time. Call us free on 0800 389 8600 and specify the period for which you wish to suspend payments.

Please complete this form in blue or black ink, using CAPITAL letters and ticking the appropriate boxes.

**! Adviser details (only to be completed by a financial adviser)**

For commission eligibility and FCA product sales data purposes: if you did not provide advice on this sale please tick this box

Company name	M&G adviser reference number
Adviser name	FCA number

If advice has been provided on the investment(s) detailed in Section 2, please ensure you select a non-commissionable share class otherwise the application may be rejected.

### 1 Personal details

Please complete the personal details below. Please note, if you do not provide this information, your application may be rejected.

Your M&G client reference

Designation (if applicable)

Please give the full name(s) of all investors.

**Investor 1**

Mr  Mrs  Miss  Ms  Other

Forename(s)
Surname
Permanent residential address
Postcode

Date of birth 

D	D	M	M	Y	Y	Y	Y
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Phone: Home
Mobile
Work
Email

**Investor 2 (if applicable)**

Mr  Mrs  Miss  Ms  Other

Forename(s)
Surname

Date of birth 

D	D	M	M	Y	Y	Y	Y
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## 1 Personal details (continued)

### Investor 3 (if applicable)

Mr  Mrs  Miss  Ms  Other

Date of birth

D	D	M	M	Y	Y	Y	Y
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Forename(s)

Surname

### Investor 4 (if applicable)

Mr  Mrs  Miss  Ms  Other

Date of birth

D	D	M	M	Y	Y	Y	Y
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Forename(s)

Surname

## 2 Investment details

**IMPORTANT: If you are amending your current regular investment, please include in this section any existing Direct Debit payments you wish to continue. The payment details you give here will replace your current Direct Debit Instruction.**

Please indicate your choice of payment day, payment frequency and start month.

The default is monthly payments starting on the 1st of the next calendar month, but please note that it takes 13 business days to set up or amend a new Direct Debit.

**Payment day:**  1st of the month  10th of the month  22nd of the month

**Payment frequency:**  Monthly  Quarterly  Six-monthly  Annually

**Start month:**

Please specify your choice of fund(s), the share class, and the amount(s) you wish to invest.

See the Important Information for Investors document and/or the KIID(s) for the fund(s) you are interested in for details, including the minimum lump sum amount.

Full name(s) of fund(s) chosen	Share Class (ie A or I)	Regular savings amount Minimum £10 per fund	Lump sum amount Minimum £100 per existing fund and £500 per new fund
M&G		£	£
M&G		£	£
M&G		£	£
M&G		£	£
M&G		£	£
M&G		£	£

**Note:** Please use another sheet of paper if you need more space to list your choice of funds.

## 3 Data protection and privacy

We collect personal data from you for the purposes of administering your investment.

At M&G we are committed to protecting your privacy. To learn more about how we process your personal data please refer to our Privacy Notice available at [www.mandg.co.uk/privacynotice](http://www.mandg.co.uk/privacynotice).

## M&G Investments – Instruction to your bank or building society to pay by Direct Debit



Please fill in the whole form using a ball point pen (blue or black ink) and send to:

**M&G Securities Limited, PO Box 9039, Chelmsford CM99 2XG.**

### Name and full postal address of your bank or building society

The Manager
Bank or building society name
Address
Postcode
Name(s) of account holder(s)
Bank or building society account number
Branch sort code

Service user number

8	5	4	1	2	0
---	---	---	---	---	---

Reference

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### Instruction to your bank or building society:

Please pay M&G Securities Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with M&G Securities Limited and, if so, details will be passed electronically to my bank or building society.

Signature(s)

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Date

D	D	M	M	Y	Y	Y	Y
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Banks and building societies may not accept Direct Debit Instructions for some types of account.

## ! Information verification required when providing bank or building society details

Before we can use this information to set up any collections, we need to perform a couple of additional checks in order to verify the bank or building society details you have provided.

If these are unsuccessful we will contact you or the third party contributor to request one of the following documents, however you may prefer to return the documentation with your completed application form. If you're enclosing a cheque for a lump sum investment drawn from the same account you wish to use for Direct Debit collections we will not require additional bank account documentation:

- A voided cheque. This is simply a blank cheque that you have struck through with the words VOID.
- An original bank or building society statement detailing your address (no older than three months). If you bank online we can accept a bank or building society statement printed at your local branch with their stamp and certification that it is a certified copy. The certification should include the certifier's signature, name, address and or telephone number.
- A giro or paying in slip for your bank or building society account.
- Letter from your bank or building society, original or certified copy on headed paper, and dated in the last three months. The letter should include your sort code, account number, name and address.

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## The Direct Debit Guarantee



**This guarantee should be detached and retained by the payer.**

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, M&G Securities Limited will notify you five working days in advance of your account being debited or as otherwise agreed. If you request M&G Securities Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by M&G Securities Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when M&G Securities Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## 4 Declaration and authorisation

### I declare that:

I have received an up-to-date version of the Key Investor Information Document and Important Information for Investors document.

### If applicable, I/we apply:

To make an additional contribution to The M&G Savings Plan in respect of the fund(s) specified in Section 2 and I/we agree that the shares will be registered in the name of 'M&G Nominees Limited' and held for my/our account under the Rules of the Plan in the Important Information for Investors document.

### I/We declare that:

There has been no change to the beneficial owner(s) of this investment.

- If there has been a change to the beneficial ownership ie this investment has been registered in your name(s) on behalf of someone else, please tick this box and complete the Beneficial Owner Supplementary Information Form and send this with your Additional Contribution.

Investor 1 Signature	Date	D   D	M   M	Y   Y	Y   Y
Investor 2 Signature (if applicable)	Date	D   D	M   M	Y   Y	Y   Y
Investor 3 Signature (if applicable)	Date	D   D	M   M	Y   Y	Y   Y
Investor 4 Signature (if applicable)	Date	D   D	M   M	Y   Y	Y   Y

## ! Returning your form

Please send your completed application form to: **M&G Securities Limited, PO Box 9039, Chelmsford CM99 2XG.**

### Checklist

- Have you read, signed and dated the Declaration and authorisation?
- Investing a lump sum:** have you made your cheque payable to M&G Securities Limited?
- Investing regularly:** if you have chosen to do so, have you included the document to verify your bank or building society details and completed the Direct Debit Instruction?
- Have you detached and kept the Direct Debit Guarantee for your reference?
- Have you read the KIIDs for the fund(s) that you wish to invest in? This states the charges applied to each fund's different share classes: be sure to choose the appropriate one for you.
- Have you provided your date of birth in section 1?

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Issued by M&G Securities Limited which is authorised and regulated by the Financial Conduct Authority in the UK and provides ISAs and other investment products. The company's registered office is 10 Fenchurch Avenue, London EC3M 5AG. Registered in England and Wales. Registered Number 90776.

## How to contact us

Call us

 **0800 390 390**

We are open Monday to Friday from 08:00 to 18:00 and on Saturday from 09:00 to 13:00. For your security and to improve the quality of our service, we may record and monitor telephone calls.

Visit our website


 **www.mandg.co.uk**

Email us

 **info@mandg.co.uk**

Please note that information in an email cannot be guaranteed as secure. Do not include sensitive information in emails to M&G.

Write to us

 **M&G Customer Relations**  
**PO Box 9039**  
**Chelmsford**  
**CM99 2XG**