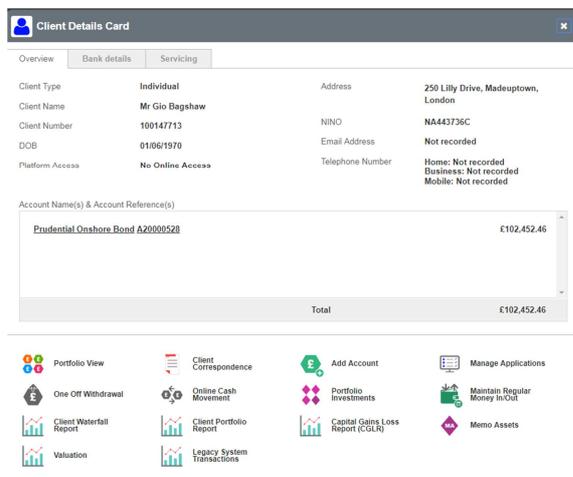


# How to buy assets

Please note: trades cannot be amended/deleted once placed

## One

Open the appropriate **Client Details Card** and then the relevant **Account Details Card**.



**Client Details Card**

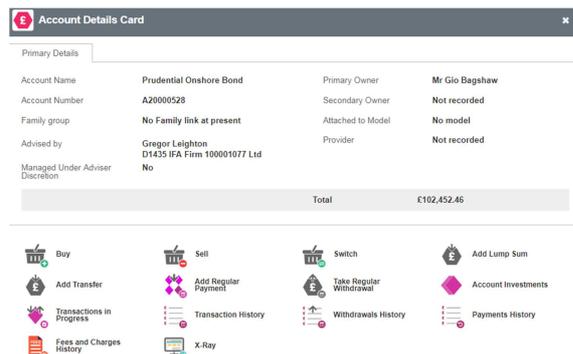
Overview | Bank details | Servicing

Client Type	Individual	Address	250 Lily Drive, Madeupstown, London
Client Name	Mr Gio Bagshaw	NINO	NA443736C
Client Number	100147713	Email Address	Not recorded
DOB	01/06/1970	Telephone Number	Home: Not recorded Business: Not recorded Mobile: Not recorded
Platform Access	No Online Access		

Account Name(s) & Account Reference(s)

Prudential Onshore Bond A20000528	£102,452.46
<b>Total</b>	<b>£102,452.46</b>

Portfolio View | Client Correspondence | Add Account | Manage Applications  
 One Off Withdrawal | Online Cash Movement | Portfolio Investments | Maintain Regular Money In/Out  
 Client Waterfall Report | Client Portfolio Report | Capital Gains Loss Report (CGLR) | Memo Assets  
 Valuation | Legacy System Transactions



**Account Details Card**

Primary Details

Account Name	Prudential Onshore Bond	Primary Owner	Mr Gio Bagshaw
Account Number	A20000528	Secondary Owner	Not recorded
Family group	No Family link at present	Attached to Model	No model
Advised by	Gregor Loughton D1435 IFA Firm 100001077 Ltd	Provider	Not recorded
Managed Under Adviser Discretion	No		
<b>Total</b>	<b>£102,452.46</b>		

Buy | Sell | Switch | Add Lump Sum  
 Add Transfer | Add Regular Payment | Take Regular Withdrawal | Account Investments  
 Transactions in Progress | Transaction History | Withdrawals History | Payments History  
 Fees and Charges History | X-Ray

## Two

Go to **Buy**



## Three

Choose whether you want to state an **Amount** to spend or how many **Units** to buy.

Buy method

Buy method Amount ▾

Buy asset Units

Asset selection

Asset
Total

Search for an asset

## Four

Use the search box in the bottom left-hand corner to find your chosen asset (it's easiest if you paste an ISIN code into the box).

**Please note:** when searching for listed securities you must tick the box to search.

Asset selection

Asset
Total

Search for an asset

Asset search (Name/ISIN/SEDOL)  only listed securities

## Five

Enter your chosen amount in the box to the right.

Buy method

Buy method Amount ▾

Buy asset

Asset selection

Asset	Price	Amount	Delete
Aberdeen Emerging Markets Bond Fund 1 Acc. (GB00B5L9HN22)	£1.2028	500.00	<input checked="" type="checkbox"/>
Total		£0.00	

Search for an asset

Asset search Aberdeen Emerging Marke  only listed securities

INSTRUCTOR Mrs Lean, Claudia - Owner

## Six

Click the dropdown box in the bottom right hand corner to select the party that represents the **Instructor** (ie the person at who's discretion it is being made - this will be the client unless you have Discretionary permissions).

Price	Amount	Delete
£1.2028	<input type="text" value="500.00"/>	
		£500.00

Instructor: Mrs Lean, Claudia - Owner Continue

- Sellmeyer, Aimee-Leigh - Adviser
- Investment Funds Direct Limited - System Owner
- Mrs Lean, Claudia - Owner**
- Mrs Lean, Claudia - Payer
- Mrs Lean, Claudia - Recipient

## Seven

Click **Continue** and on the following screen you will be able to confirm your trade.

