

# Member's application form

## How to fill out this form

Please use black ink and CAPITAL LETTERS or tick  as necessary.

Any corrections must be initialled; do not use correction fluid.

## About this form

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To be completed by the member, trustees and financial adviser.

Please return all 8 pages of this form to: **Prudential, Lancing BN15 8GB**

**Warning: Please ensure the following answers are true and complete. Failure to disclose material facts (i.e. facts likely to influence Prudential's assessment or acceptance of this application) may lead to cancellation of the contract.**

Please read the Key Features document as this will provide you with important information regarding the key risks and benefits of the product to help you make a decision.

Please also read your fund guide, available at [www.pru.co.uk/funds/guides](http://www.pru.co.uk/funds/guides), as this will provide you with full details of the funds available, their objectives, Prudential's risk rating of these funds and the charges and costs to help you select the funds suitable for your needs.

If you are in any doubt as to whether facts are material, full details should be provided.

Copies of the plan terms and conditions, and the completed application form are available on request.

## Part 1 – Member's personal details

Title Mr  Mrs  Miss  Ms  Other

Surname  Full forenames

Gender Female  Male  Date of birth

National Insurance (NI) number

The following sections should be completed in block letters by the trustees. Please tick the required answers where an option is given.

## Part 2 – Scheme details

Principal employer  Employer by whom member is paid (if different)

Scheme number (if known)           P    Normal retirement date (this should be a birthday)

Date of entry to scheme         Have you verified the member's date of birth? Yes  No

Yearly earnings  £  Your earnings figure will allow us to give you more relevant quotations.

We will compare estimated eventual benefits with your estimated retirement earnings. If you don't give an earnings figure we will use the current average weekly earnings figure projected to your retirement date for the comparison.

Is the scheme investment strategy to apply? If no, please ensure Part 6 is completed. Yes  No

### Part 3 – Regular contributions

If a single contribution is being made please ensure Part 4 is completed.

Employer's regular contribution (exclusive of member's contribution).

Member's regular contribution

Frequency of contributions

Monthly

Yearly

Rate of annual indexation required on regular contributions (Select one) (See note on the left hand side of this page\*)

% P.A.

OR

A.W.E

OR

NIL

(Whole number only  
Min. 5% Max. 15%)

(Tick for Average  
Weekly Earnings)

(Tick if required)

Month Year

When do you want contributions to start?

### Part 4 – Single contribution

Single contribution (if transfer value use appropriate transfer form).

Member's contribution, if any, included in the above single contribution.

### Part 5 – Death-in-service lump sum benefits

To be completed only if the employer is providing death-in-service lump sum benefit.

A health questionnaire (form reference Y816) should be completed where the Whole Life Option has been selected or where lump sum death benefits exceed any automatic cover available. We may also request it if the member has been absent from work, depending on the reason.

How much death-in-service lump sum benefit is required?

Is the contribution for lump sum death benefit to be included in the contributions shown above?

Yes  No

If Yes, is the return of the retirement fund to be included in, or additional to, the lump sum death benefit?

Included  Additional

Is the Whole Life Option required?

Yes  No

Has the member been absent from work due to illness or injury in the last two months?

Yes  No

If Yes, please state the duration and reason for absence

Please see your Key Features Document for information on contribution limits.

\* When selected, indexation will apply to total contributions (existing and new) being paid to the scheme for the member.

The first increase will take place on the next scheme review date provided that this is at least six months after the start of contributions, as described in the terms and conditions.

## Part 6 – Investment details

To be completed only if the investment strategy for the member differs from the scheme investment strategy.

Please indicate which funds the member wishes to invest in (maximum of six funds). Fractions of 1% should not be used. New investment in the With-Profits Fund is not permitted within three years of the normal retirement date. If you do select the With-Profits Fund and the member is within three years of normal retirement date, this will be treated as an application to invest in the Cash Fund.

Tick as appropriate

Regular  Single      100% With-Profits     
  Regular  Single      100% Managed     
  Regular  Single      50% With-Profits and 50% Managed     
  Regular  Single

Please tick if one of the following is required:

- Lifetime Investment Profile targeting **retirement options**
- Lifetime Investment Profile targeting **an annuity**
- Lifetime Investment Profile targeting **100% cash**
- Lifetime Investment Profile targeting **drawdown**

If you want a Lifetime Investment Profile, you can also choose the investment linked fund(s) to be used initially by selecting from the options above or completing the table below, or you can leave the selection to us. There is a set basis, we do not make an individual choice. Your fund guide shows what this will be.

If you do NOT want a Lifetime Investment Profile, please either select from the options above or complete the table below to confirm the investment fund(s) to be used.

Complete as appropriate

Fund	Regular	Single
<b>Total</b>	100%	100%

When switching an existing investment to a Lifetime Investment Profile, 100% of the savings invested (excluding savings invested in the With-Profits Fund) will automatically be switched. Any remainder invested in With-Profits will require an additional form to be completed before that can be switched.

If you select 100% With-Profits and a Lifetime Investment Profile the member will need to move some or all of their money from With-Profits to another fund before the appropriate strategy can start from ten years to the normal retirement date. We will ask for instructions at that time.

The value of an investment can go down as well as up and the value in the future may be less than the amount invested.

## Part 7 – Trustees declaration

We declare that to the best of our knowledge and belief, the information given in this application is true and complete.

We agree that the member named in this application should be admitted as a member of the scheme.

Signed for and on behalf of the trustees

Date of birth

D	D	M	M	Y	Y	Y	Y
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## Part 8 – How we use your personal information

We, Prudential UK (part of M&G plc), may receive your personal information from the trustees of a pension scheme, your employer, or other financial services organisations (known as a Data Provider) and/or direct from you. Regardless of where we obtain such information from, we take the privacy and protection of your personal information seriously. We own the personal information we hold about you and decide what happens to it. This makes us a Data Controller in respect of the personal information. You should note that the Data Provider will also be a data controller in respect of the personal information they hold about you.

We've set out below information about our processing of your personal information, what rights you have, and how you can get in touch if you want to know more.

When we say personal information, we mean information about you which we receive from a Data Provider or any other personal information you provide directly to us. For example, this may include your name, date of birth and contact details. We collect personal information from you that is necessary for us to either provide you with the product or service you've requested or to comply with statutory or contractual requirements. Unfortunately if you don't provide all of the information we require this may mean we are unable to provide our products and services to you.

### Part A – How we use your personal information and why

We, M&G plc and our Business Partners, will use the personal information for the following purposes:

- the administration of our products and services, including to enable us to perform our obligations under any contracts or policies to you and to provide any relevant services as discussed with you prior to any purchase of a product or service
- complying with any regulatory or other legal requirements
- carrying out checks using agencies such as credit reference agencies, tracing companies, or publicly available information (See Part B for more)
- the provision of customer services – like to reply to a question, or tell you that something's changing
- automated decision-making or profiling (see Part C for more)
- keeping your information on record and carrying out other internal business administration

In addition, we, M&G plc, and our Marketing Partners, will use the personal information you provide to us, together with other information, to send you direct marketing offers by electronic and non-electronic means including by post, as well as sending you introductions to products and services from carefully selected third parties also by post. Please see Part G for further details.

Some of the purposes above are necessary to allow us to perform our contractual obligations to you and to enable us to comply with applicable laws and regulation. We may also rely on legitimate interests or other legal bases in using and sharing your personal information for the purposes described above to improve our products and services. This allows us to explore ways to develop our business and to gain insights into how our products and services are used. To the extent that we need your consent to use your personal information for the purposes described above, you explicitly provide your consent by signing and returning this form, or as set out in Part G as appropriate. To the extent that your personal information is provided to us by a Data Provider and we need your consent to use your personal information for the purposes described above, the Data Provider is responsible for providing the consent to us.

### Who we share your personal information with and why

We may share your personal information within M&G plc and with our Business Partners, for any of the purposes set out in Part A. If you have a joint policy or investment, the other person may receive your personal information too. If appropriate, we may also pass on your personal information to financial crime prevention agencies, any legal, regulatory or government bodies.

As we, M&G plc, and some of our Business Partners are global companies, we might need to send your personal information to countries that have different data protection laws to the UK or the European Economic Area. These transfers will only be to countries in respect of which the European Commission and, where applicable, the UK Government has issued a data protection 'adequacy' decision, or to other countries, such as India or the United States of America, but only where appropriate safeguards have been put in place first. In more limited circumstances, we may also need to rely on a derogation under applicable privacy laws.

If you want to know more about these safeguards – like our use of the European Commission's or UK's Model Clauses which govern the transfer of information outside of the European Economic Area and UK respectively – further information is available on request.

Any transfer of your personal information will always be done securely.

## Part 8 – How we use your personal information – continued

### We keep your personal information for a set amount of time

Your personal information will be stored either for as long as you (or your joint policyholder) are our customer, or longer if required by law or as is otherwise necessary. It'll always be in line with our data retention policy.

### Part B – Reference checks

For certain products, we may use approved credit reference agencies, tracing companies, financial crime prevention agencies, or publicly available information, to help us to check your identity, as well as to prevent fraud and money laundering; this may include checks on your current or previous addresses. Results of these may be recorded for future reference.

These checks may also be carried out for a joint policy holder or person(s) that you provide personal information on. Should we ever lose contact with you, we may use these agencies to verify your address to help us get back in touch.

### Part C – We may use your personal information to make automated decisions or profile you

We, M&G plc, our Business Partners, and our Marketing Partners may use your personal information to make automated decisions affecting you or to conduct other profiling (for example, marketing profiling).

To the extent that we conduct such automated decision making activity, we'll provide you with further information at the appropriate time.

### Part D – Use of your sensitive personal information

For certain products or services, we'll need to process your sensitive personal information, such as information relating to health, genetics, biometric identifiers and sexual orientation, a Data Provider may from time to time provide this to us. In such circumstances the Data Provider is responsible for obtaining any explicit consent necessary for us to process this kind of personal information. Alternatively, if you provide sensitive personal information to us, to the extent that we need your explicit consent to process this kind of personal information in the manner described in Parts A, B, and C, you explicitly provide your consent by signing and returning this form.

### Part E – You're in control

When it comes to how we use your personal information, you've got the right to:

- request a copy of your personal information for free (we may charge you for this if the request is manifestly unfounded or excessive)
- in certain circumstances request that we move your personal information to another organisation if you want us to
- request that we correct anything that's wrong, or complete any incomplete personal information
- ask us to delete your personal information if it is no longer needed for the purposes set out in Part A or if there is no other legal basis for the processing
- limit how we use your personal information or withdraw your consents (including automated decision making) you have given for the processing of your personal information
- object to us using your personal information for direct marketing (including related profiling) or other processing based on legitimate interests
- complain to a data protection authority or another independent regulator about how we're using it.

If you want to do any of these things, or would like an explanation as regards these rights, we've explained how you can get in touch in the Contact Us section.

If you do need to speak to us, it'll be useful to have to hand that the data controller of your personal information is Prudential UK. Prudential UK have also appointed a Data Protection Officer who can be reached at the address shown in the Contact Us section of this document.

We may monitor or record calls or any other communication we have with you. This might be for training, for security, or to help us check for quality.

As set out at the start of this notice, a Data Provider is also a Data Controller in respect of your personal information and you are likely to have similar rights in respect of the personal information held by a Data Provider.

## Part 8 – How we use your personal information – continued

### Part F – Acting on someone else's behalf?

If you give us personal information about another person (or persons), we'll take that to mean they have appointed and authorised you to act on their behalf. This includes providing consent to:

- our processing of their personal information and sensitive personal information (as we've explained in Parts A, B, C, and D above)
- you getting any information protection notices on their behalf.

If for any reason you are concerned as to whether you are permitted to provide us with the other person's information, please contact us on the phone number below before sending us anything.

### Part G – Direct marketing

We and M&G plc will still send you information by post about the Prudential UK and M&G plc's products and services and carefully selected third parties.

Additionally, from time to time, Prudential UK and M&G plc would like to contact you by electronic means with details about products, services and any special offers. Please note that any consent you give will not apply to M&G Investments Group and Prudential International Assurance plc as they operate their own customer databases and may contact you separately.

If you consent to us contacting you for this purpose by electronic means, please tick to say how we may contact you (tick as many or as few as you like):

Email  Phone  Text

And if you change your mind, and/or you would like to opt-out of receiving non-electronic direct marketing, it's easy to let us know. Just call us on 0800 000 000.

### Contact us

If you want to exercise your rights in Part E or if you require any other information about any other part of this notice, you can contact us in a number of different ways.

Write to us at: Customer Service Centre  
Prudential  
Lancing  
BN15 8GB

Call us on: 0800 000 000

Or visit: [www.pru.co.uk](http://www.pru.co.uk)

Prudential UK means The Prudential Assurance Company Limited and Prudential Pensions Limited, as appropriate.

M&G plc means any affiliates of Prudential UK (including, Prudential Distribution Limited, Prudential International Assurance plc, PGDS (UK ONE) Limited, Prudential Life Time Mortgages Limited, M&G Global Services Private Limited, M&G Investments Group, M&G Wealth Advice Limited and Prudential Corporate Pensions Trustee Limited).

Business Partners means our service providers, accountants, auditors, IT service and platform providers, intermediaries, reinsurers, retrocessionaires, investment managers, agents, pension trustees (and other stakeholders), scheme advisors, introducers, selected third party financial and insurance product providers, and our legal advisers.

Marketing Partners means our service providers, intermediaries, pension trustees (and other stakeholders), scheme advisors, introducers and selected third party financial and insurance product providers.

## Part 9 – Member's declaration

I declare that to the best of my knowledge and belief, the answers given by me in Part 1 are true and complete.

I agree to join the scheme and to be bound by the rules. I agree to my contributions (if any) being deducted from my earnings.

For your own benefit and protection, you need to read carefully the documentation provided before signing this form. You need to also read carefully any further documentation provided to you in the future. If there is anything you do not understand, please ask us for further information.

Signature

Date

D	D	M	M	Y	Y	Y	Y
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[www.pru.co.uk](http://www.pru.co.uk)

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